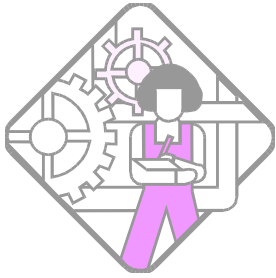


# MECHANICAL PERMIT APPLICATION

Permit Number (office use only)	<b>PM</b> -
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City of Dowagiac  
 241 S. Front Street P.O. Box 430  
 Dowagiac, MI 49047  
 (269) 782-8427  
 Fax: 782-1838

AUTHORITY:	P.A. 230 OF 1972, AS AMENDED
COMPLETION:	MANDATORY TO OBTAIN PERMIT
PENALTY:	PERMIT CANNOT BE ISSUED

## I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required		
Property Address	City/Village Dowagiac	Township	County Cass

## II. CONTRACTOR / HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	State License Number	Expiration Date
Mailing Address		State Registration Number	Local Licensing Jurisdiction
City	State	Zip Code	Local License Number      Expiration Date
Telephone Number ( )	Social Security Number	Federal Employer ID Number (or reason for exemption)	
Fax Number ( )	Workers Compensation Insurance Carrier (or reason for exemption)	MESC Employer Number (or reason for exemption)	

## III. TYPE OF JOB

<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other:	<input type="checkbox"/> New Home  <input type="checkbox"/> Addition	<input type="checkbox"/> Remodel  <input type="checkbox"/> Alteration	<input type="checkbox"/> LP Tank  <input type="checkbox"/> School	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved)  <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)
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## IV. PLAN REVIEW REQUIRED

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one- and two-family dwellings when the input rating of the building heating/cooling system exceeds 375,000 Btu's.

What is the input rating of the heating system in the building? \_\_\_\_\_  
 What is the building size in square feet? \_\_\_\_\_

Have plans been submitted?     YES     NO     NOT REQUIRED

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

- One- and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

**PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

## V. APPLICANT SIGNATURE

**Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of sections 23a are subjected to civil fines.**

Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	Date
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## VI. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

**COMPLETE APPLICATION ON BACK SIDE**

**VII. FEE CLARIFICATIONS**

ITEM #2, RESIDENTIAL HEATING SYSTEM:  
 This item is used for the installation of a heating system in a new residential structure. Items #12, Gas Piping and #20, Duct, SHOULD NOT BE CHARGED. Replacement systems should not be itemized.

**VIII. FEE CHART – Enter the number of items being installed; multiply by the unit price for total fee.**

ITEM DESCRIPTION	FEE	# ITEMS	TOTAL
1. Application Fee (non-refundable)	\$20.00	1	20.00
2. Residential Heating System (see VII above) (includes duct & pipe) <b>BTU:</b> _____	40.00		
3. Gas/Oil Burning Equipment – New and/or Conversion Units	28.00		
4. Residential Boiler (includes piping) (com & ind properties - State jurisdiction)	35.00		
5. Water Heater	7.75		
6. Flue / Vent Damper	7.75		
7. Solid Fuel Equipment (includes chimney) <input type="checkbox"/> Gas Burning Fireplace	22.50		
8. Chimney, Factory Built (installed separately)	13.50		
9. Industrial Stacks FT. _____ \$13.50 per foot	13.50		
10. Commercial/Industrial Chimney	35.00		
11. Solar, Set of 3 Panels (includes piping)	28.00		
12. Gas Piping; each opening (new installation)	7.75		
13. Air Conditioning <b>BTU/TONS:</b> _____ (includes split systems)	22.50		
14. Heat Pumps (complete residential)	28.00		
15. Bath & Kitchen Exhaust	7.75		
16. Tanks: Above ground	28.00		
17. Tanks: Below ground	35.00		
18. Humidifiers	7.75		
19. Piping 16 cents per foot _____ (min. \$13.50)	0.16		

ITEM DESCRIPTION	FEE	# ITEMS	TOTAL
20. Duct 16 cents per foot _____ (min. \$13.50)	0.16		
21. Heat Pumps: Commercial (pipe not included)	22.50		
22. Air Handlers/Heat Wheels <b>Under</b> 10,000 CFM	28.00		
23. Air Handlers/Heat Wheels <b>Over</b> 10,000 CFM	53.25		
24. Commercial Hoods	22.50		
25. Heat Recovery Units	7.75		
26. V.A.V. Boxes	7.75		
27. Unit Ventilators	7.75		
28. Unit Heaters (Terminal Units)	10.25		
29. Fire Suppression/Protection 52 cents per head _____ (min. \$22.50)	0.52		
30. Evaporator Coils	13.50		
31. Refrigeration (split system)	27.50		
32. Chiller	27.50		
33. Cooling Towers	27.50		
34. Compressor	27.50		
35. Special/Safety Insp. (includes cert. fee)	60.00		
36. Additional Inspection	34.50		
<b>37. Final Inspection</b>	<b>20.00</b>	<b>1</b>	<b>20.00</b>
38. Certification Fee	7.75		

**NOTE:**  
**FEES ARE VALID UNTIL**  
**MARCH 31, 2010**

*Make check payable to:*  
 City of Dowagiac

<b>Total Fees</b>	\$
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**Type of Payment:**

Cash

Check #

**IX. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Mechanical Code. No work shall be concealed until it has been inspected. When ready for an inspection, call the City of Dowagiac, providing as much advance notice as possible. The City will need the job location, type of inspection and permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

The Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, handicap or political beliefs.